

# STATE OF S.C. PRINTING SPECIFICATION SHEET

The S.C. Government Printing Services Manual (1-1-98) shall be made a part of all Printing Procurement by reference.  
MARK THE BOXES AND FILL IN THE BLANKS THAT ARE APPLICABLE. ☐ SEE ATTACHED SPECIFICATIONS.

**VENDOR** \_\_\_\_\_ **AUTHORIZED SIGNATURE** \_\_\_\_\_

**DESCRIPTION:** Pilot's Guide **AGENCY:** Aeronautics Division

**AGENCY CONTACT:** David Smith **PHONE NUMBER:** 803-896-6294

**QUANTITY** (per issue): 6000 **ISSUES** (per year): 1 **FLAT SIZE:** 8.5x11 **FOLDED SIZE:** 5.5x8.5

**PAGES:** 90 ☐ PLUS COVER ☐ SELF COVER ☒ OTHER: Plus front and back cover

**STOCK:** Text: 70# offset Other: \_\_\_\_\_

Cover: 100# gloss Cover Other: \_\_\_\_\_

**INK:** Text - ☒ 1 Color Black ☒ 2 Color Process Yellow ☒ 3 Color Process Blue ☐ 4 Color Process  
☐ 5 Color \_\_\_\_\_ ☐ 6 Color \_\_\_\_\_ ☒ Other: Process Red ☐ Bleeds (No. \_\_\_\_\_)

**Covers 1 & 4 -** (Front & Back) ☒ 1 Color Black ☒ 2 Color Process Yellow ☒ 3 Color Process Blue ☐ 4 Color Process  
☐ 5 Color \_\_\_\_\_ ☐ 6 Color \_\_\_\_\_ ☒ Other: Process Red ☐ Bleeds (No. \_\_\_\_\_)

**Covers 2 & 3 -** (Inside front  
Inside Back) ☐ 1 Color \_\_\_\_\_ ☐ 2 Color \_\_\_\_\_ ☐ 3 Color \_\_\_\_\_ ☐ 4 Color Process  
☐ 5 Color \_\_\_\_\_ ☐ 6 Color \_\_\_\_\_ ☐ Other: \_\_\_\_\_ ☐ Bleeds (No. \_\_\_\_\_)

**MECHANICAL: Composition and Layout provided by -** ☐ Printer ☒ Agency ☐ Camera Ready ☐ Negatives Furnished  
☐ Other: \_\_\_\_\_

**MEDIA:** **Electronic Transmission -** ☐ Modem ☒ E-mail ☐ Other: \_\_\_\_\_

**Media Format -** ☐ IBM Comp. ☐ Macintosh ☒ Other: \_\_\_\_\_ ☐ File Copied to Media ☐ File Printed to Media

**Media Type-** ☐ 3.5" Floppy ☐ 44/88/200/270 Syquest ☐ EZ 135 Syquest ☐ 3.5" Magneto Optical  
☐ 5.25" Magneto Optical ☐ 5.25" Compact Disk ☐ Iomega ZIP ☐ Iomega Jazz ☐ Other: \_\_\_\_\_

**Layout Program -** ☐ Quark Express (Vers. # \_\_\_\_\_) ☐ PageMaker (Vers. # \_\_\_\_\_) ☐ Other: \_\_\_\_\_

**Graphics Program -** ☐ Illustrator (Vers. # \_\_\_\_\_) ☐ Freehand (Vers. # \_\_\_\_\_) ☐ PhotoShop (Vers. # \_\_\_\_\_) ☐ Other: \_\_\_\_\_

**Typefaces provided by -** ☒ Vendor ☐ Agency Typeface Brand: \_\_\_\_\_ Fonts used: \_\_\_\_\_

**Color Separating by -** ☒ Vendor ☐ Agency **Color Trapping by -** ☐ Vendor ☐ Agency

**PRINTER:** ☐ PostScript ☐ PCL ☐ Other: \_\_\_\_\_

**Imaging Resolution Required -** ☐ 600 dpi ☐ 1200 dpi ☐ 2400 dpi ☐ Other: \_\_\_\_\_

**B&W SCANS:** Line Screen Required: \_\_\_\_\_ Scan Resolution Required: \_\_\_\_\_ Size: \_\_\_\_\_ (No. \_\_\_\_\_) Size: \_\_\_\_\_ (No. \_\_\_\_\_)

**FOUR-COLOR SCANS/** Line Screen Required: \_\_\_\_\_ Scan Resolution Required: \_\_\_\_\_

**SEPARATIONS:** \_\_\_\_\_

Provided by: ☒ Printer ☐ Agency ☐ Min. size(No. \_\_\_\_\_) ☐ 1/2 Page (No. \_\_\_\_\_) ☐ Full Page (No. \_\_\_\_\_)

Agency will provide ☐ Transparency ☐ Print ☐ Art ☐ Other: \_\_\_\_\_

Type of proof: ☐ Match Print ☐ Dye Sublimation ☒ Other Digital

**PROOFS:** ☐ Laser (Sets \_\_\_\_\_) ☐ Page (Sets \_\_\_\_\_) ☐ Blueline (Sets \_\_\_\_\_) ☒ Other Digital

**FOLDING:** ☐ Yes ☐ No ☐ Type \_\_\_\_\_ **SPECIAL APPLICATIONS:** ☐ Die Cut ☐ Scoring ☐ Perforations (No. \_\_\_\_\_)

**BINDING:** ☐ Saddle Stitch ☐ Perfect Bind ☐ Side Staple ☐ 3 Hole Drill ☐ Collated  
☒ Plastic Bind (Color Black) ☒ Wire Bind ☐ Other \_\_\_\_\_

**PACKAGING:** ☐ Boxed \_\_\_\_\_ per box ☐ Wrapped \_\_\_\_\_ per pkg. ☐ Shrink Wrapped \_\_\_\_\_ per pkg.

**COPY READY DATE:** \_\_\_\_\_ **DELIVERY DATE REQUIRED:** December 15th

☐ Inside Delivery \_\_\_\_\_

☐ ALL COPY, PROOFS, ETC. MUST BE PICKED UP AND DELIVERED IN PERSON BY CONTRACTOR REPRESENTATIVE WHO IS KNOWLEDGEABLE  
AND CAPABLE OF DISCUSSING THE CONTRACT

# COST SCHEDULE

## Printing Specifications

Total Cost For Job/Issue \$ \_\_\_\_\_

Delivery Date December 15th

Vendor \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Optional costs will be used to adjust the cost for changes to specifications. All items marked must be filled out or bid may be rejected for being non-responsive.

☐ Cost per \_\_\_\_\_ for additional quantities at pressrun \$ \_\_\_\_\_

☐ Cost per \_\_\_\_\_ for less quantities at pressrun \$ \_\_\_\_\_

☐ Cost per reprint in lots of \_\_\_\_\_ within one year of award \$ \_\_\_\_\_

Cost per signature to: ☐ Add 2 page signature \$ \_\_\_\_\_ ☐ Delete 2 page signature \$ \_\_\_\_\_

Cost per signature to: ☐ Add 4 page signature \$ \_\_\_\_\_ ☐ Delete 4 page signature \$ \_\_\_\_\_

Cost per signature to: ☐ Add 8 page signature \$ \_\_\_\_\_ ☐ Delete 8 page signature \$ \_\_\_\_\_

Cost per signature to: ☐ Add 16 page signature \$ \_\_\_\_\_ ☐ Delete 16 page signature \$ \_\_\_\_\_

☐ Cost per page for negative and re-stripping \$ \_\_\_\_\_

☐ Cost for customer alteration: Laser Proof \$ \_\_\_\_\_ Page/Blueline (per line) \$ \_\_\_\_\_

☐ Cost per B&W Scan: Minimum \$ \_\_\_\_\_ Half Page \$ \_\_\_\_\_ Full Page \$ \_\_\_\_\_

☐ Cost per duotone: Minimum \$ \_\_\_\_\_ Half Page \$ \_\_\_\_\_ Full-Page \$ \_\_\_\_\_

☐ Cost per color separation: Minimum \$ \_\_\_\_\_ Half-Page \$ \_\_\_\_\_ Full-Page \$ \_\_\_\_\_

### Additional Information: